



## ADVENTURE KIDS

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### **Bathroom Break Procedure & Protocols**

These procedure and protocols are designed to create a smooth, consistent, process as well as provide the steps to take in multiple situations during bathroom breaks. In doing so, never lose sight of the purpose which is to always create a safe environment for the children during this vulnerable time.

When a child is present in the bathroom **NEVER** be with that child alone. Always have another adult's set of eyes on you as a witness to your good actions! This is crucial when taking children to the restroom. Regardless of age, you must always have another set of adult eyes watching your involvement with the child to avoid any ambiguous activity.

When you are serving in the Toddler Reef or Baby Bay leave the door open when taking children to the restroom so other team members can see you.

If you are serving in Arctic – Jungle room never be in the children's restrooms without the ushers, service coordinator, or another adult that is on the Dream team witnessing your actions. This means you do not step into the bathroom without another adult present. Even if you must go and find another adult to do so, that is a better alternative than an allegation of misconduct. Please reference the call sheets on Wed & Sun for which ushers and service coordinators to contact.

### **Individual Classroom Procedure and Protocol:**

**Toddler Reef-** Use bathroom located in the Nursery. Have helper assist if needed.

**Sahara Room-** Bathroom breaks will be scheduled for 35 minutes after each service begins. If, we have more than (2) helpers that are adults in the room at one time the helper may take the child to the relieve themselves. Never allow child to go to the bathroom unattended. If additional help or we only have (1) helper in the room, call the service coordinator.

**Arctic Room**- Bathroom breaks will be on an individual, as needed basis. IF, we have more than (2) helpers that are adults in the room at one time the helper may take the child to the relieve themselves. Never allow child to go to the bathroom unattended. If additional help or we only have (1) helper in the room, call the service coordinator. Please have the child wait if they ask to go during alter call to respect those who are accepting the Lord unless that's isn't possible for the child.

**Jungle Room** - Bathroom breaks will be on an individual, as needed basis. IF, we have more than (2) helpers that are adults in the room at one time the helper may take the child to the relieve themselves. Never allow child to go to the bathroom unattended. If additional help or we only have (1) helper in the room, call the service coordinator. Please have the child wait if they ask to go during alter call to respect those who are accepting the Lord unless that's isn't possible for the child.

**Clubhouse** - Bathroom breaks will be on an individual, as needed basis. IF, we have more than (2) helpers that are adults in the room at one time the helper may take the child to the relieve themselves. Never allow child to go to the bathroom unattended. If additional help or we only have (1) helper in the room, call the service coordinator. Please have the child wait if they ask to go during alter call to respect those who are accepting the Lord unless that's isn't possible for the child.

**All numbers for Service Coordinator and Ushers are located on the run sheets posted in the classrooms.**